



CCB #205

GENERAL INSTALLATION GUIDELINES

Please read the following information to prepare for installation. Baptista will make every effort to ensure that your installation goes as planned.

Homeowner is responsible for the following preliminary prep:

- **Baptista installers will not move the following items:** Pianos, grandfather clocks, pool tables, aquariums, antiques, waterbeds, safes, small items (such as items on top of dressers, side tables, bookshelves etc.) or long garments in closets.
- **Baptista installers will not disassemble or reassemble any furniture such as:** Bunk beds, electronic/motorized beds, storage boxes, entertainment centers, workstations, exercise equipment, etc. Our installers cannot move larger or excessively heavy furniture requiring more than 2 people, or furniture requiring dismantling/reassembly.
- **Additional charges will apply to jobs with excessive amounts of furniture moving such as:** File cabinets, storage boxes, wall units, sleep sofas, armoires.
- **Remove all breakables/personal items such as:** Lamps, vases, plants & knick-knacks. Strip linens from beds, remove books from bookcases etc. Clear items from closets at least four feet up from the floor.
- **Disconnect and move electrical items such as:** Computers, stereos/audio equipment, safes, TV's, exercise equipment, etc.
- **Utilities:** Make sure that adequate power, light, and ventilation are available.
- **Temperature:** Three days prior to install as well as during install temperatures need to be between 68° to 75°. Installers may increase heat during installation allowing the flooring to relax for the best installation.

Please provide a clear access to your home, dry work area, water, and a restroom available for installers.

- For the safety of your pets & children, please keep them away from the installation area.
- Baptista will clean up & dispose of the debris from the job site. Please inform the crew what is to be done with any excess/scrap materials should you want to keep them. If not, materials will be removed from the home.
- Our installation crew will do their best to keep dust to a minimum, but demo and installation will cause dust and it will be the responsibility of the homeowner for the dust clean up.
- Inform the installation crew of any alarm/audio/other wires that might be in the area of installation as Baptista cannot be responsible for cutting/damage to hidden/unexposed wiring.
- Inform the installation crew where the emergency water shut off valve is located.

Additional Information

- **Install Dates:** Our installation crews will arrive as scheduled unless weather, illness, vehicle issues, or job delays should occur. We will reach out with any change in scheduling as necessary.
- **Dye Lots:** Textures and colors of materials may differ from samples in our showroom.
- **Flooring Heights:** May change due to flooring changes, appliances, doors, and other flooring may need to be adjusted by owner.

Buyer Acknowledgement Signature _____ Date _____



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Additional Information Cont'd:

- **Doors and cabinets:** As a result of new carpet pile height, thicker pad, new subfloor, or height difference of new hard surface flooring being installed, door bottoms may need to be trimmed. If flooring is replaced in the kitchen, the cabinet above the refrigerator may need to be cut/trimmed to allow for the new height of the refrigerator. Trimming doors and cabinets is not a service provided by Baptista.
- **Baseboards/Subfloors/Paint:** Our installation crews are very careful. However, please be aware that scratched paint is practically unavoidable on baseboards and walls. Baptista is not responsible for any breakage in moldings or paint/caulking touch-ups. We will do our best to ensure subfloors do not squeak, however we cannot guarantee no squeaking will occur.
- **Plumbing/Appliances:** Baptista will not re-connect fixtures/appliances that require plumbing such as toilets, gas connections, or removing pedestal sinks. Baptista is unable to dispose of unused fixtures.
- **Traffic:** Some new surfaces can be walked on or used immediately, however depending on the type of materials being installed, traffic/use may need to be limited to allow adhesives and seam sealers to dry. Further discussion with your salesperson can answer what is needed for your specific installation.
- **Disposal:** Oregon has specific laws regarding certain materials being removed and disposed of from job sites. Oregon homes/structures constructed prior to 2004 require homeowner's to provide proof of asbestos testing prior to demo or disposal of materials.
- **Warranty:** We guarantee our installations for one year. Manufacturers have certain cleaning/maintenance procedures required to maintain your warranty. If interested, please ask for maintenance and warranty information for your products. Save receipts for products and services to maintain your surfaces should a warranty claim arise.
- **ADDITIONAL WORK:** Any additional work required outside of our specified contract will require a signed change order to proceed, which may include additional costs.

Buyer Acknowledgement Signature _____ Date _____